

COURSE DESCRIPTIONS

A

- Accounting (ACCT) (<https://catalog.highland.edu/courses/acct/>)
- Agricultural Occupations (AGOC) (<https://catalog.highland.edu/courses/agoc/>)
- Agriculture (AGRI) (<https://catalog.highland.edu/courses/agri/>)
- Art (ART) (<https://catalog.highland.edu/courses/art/>)
- Automotive Mechanics (AUTM) (<https://catalog.highland.edu/courses/autm/>)

B

- Biology (BIOL) (<https://catalog.highland.edu/courses/biol/>)
- Business Administration (BUSN) (<https://catalog.highland.edu/courses/busn/>)
- Business Machines (BMAC) (<https://catalog.highland.edu/courses/bmac/>)

C

- Chemistry (CHEM) (<https://catalog.highland.edu/courses/chem/>)
- Communications (COMM) (<https://catalog.highland.edu/courses/comm/>)
- Cosmetology (COSM) (<https://catalog.highland.edu/courses/cosm/>)
- Criminal Justice (CJS) (<https://catalog.highland.edu/courses/cjs/>)

D

- Drafting (DRAF) (<https://catalog.highland.edu/courses/draf/>)

E

- Early Childhood Education (ECE) (<https://catalog.highland.edu/courses/ece/>)
- Economics (ECON) (<https://catalog.highland.edu/courses/econ/>)
- Education (EDUC) (<https://catalog.highland.edu/courses/educ/>)
- English (ENGL) (<https://catalog.highland.edu/courses/engl/>)
- English as a Second Language (ESL) (<https://catalog.highland.edu/courses/esl/>)
- Equine Science (EQUI) (<https://catalog.highland.edu/courses/equi/>)

G

- Geography (GEOG) (<https://catalog.highland.edu/courses/geog/>)
- Geology (GEOL) (<https://catalog.highland.edu/courses/geol/>)
- German (GERM) (<https://catalog.highland.edu/courses/germ/>)

H

- Health Science (HLTH) (<https://catalog.highland.edu/courses/hlth/>)
- History (HIST) (<https://catalog.highland.edu/courses/hist/>)
- Home Economics (HMEC) (<https://catalog.highland.edu/courses/hmec/>)
- Humanities (HUMA) (<https://catalog.highland.edu/courses/huma/>)

I

- Information Technology (INFT) (<https://catalog.highland.edu/courses/inft/>)

- InfoTech/Health Care (ITHC) (<https://catalog.highland.edu/courses/ithc/>)

L

- Liberal Studies (LIBS) (<https://catalog.highland.edu/courses/libs/>)
- Literacy (LTRE) (<https://catalog.highland.edu/courses/ltre/>)

M

- Mass Communication (MCOM) (<https://catalog.highland.edu/courses/mcom/>)
- Mathematics (MATH) (<https://catalog.highland.edu/courses/math/>)
- Mechanical Technology (MTEC) (<https://catalog.highland.edu/courses/mtec/>)
- Music (MUS) (<https://catalog.highland.edu/courses/mus/>)

N

- Natural Science (NSCI) (<https://catalog.highland.edu/courses/nsci/>)
- Nursing (NURS) (<https://catalog.highland.edu/courses/nurs/>)

O

- Occupational Education (OCED) (<https://catalog.highland.edu/courses/oced/>)
- Office Technology (OFFT) (<https://catalog.highland.edu/courses/offt/>)

P

- Philosophy (PHIL) (<https://catalog.highland.edu/courses/phil/>)
- Physical Education (PHYD) (<https://catalog.highland.edu/courses/phyd/>)
- Physics (PHYS) (<https://catalog.highland.edu/courses/phys/>)
- Political Science (POL) (<https://catalog.highland.edu/courses/pol/>)
- Psychology (PSY) (<https://catalog.highland.edu/courses/psy/>)

R

- Reading (RDG) (<https://catalog.highland.edu/courses/rdg/>)

S

- Sociology (SOCI) (<https://catalog.highland.edu/courses/soci/>)
- Spanish (SPAN) (<https://catalog.highland.edu/courses/span/>)
- Special Topics (SPTP) (<https://catalog.highland.edu/courses/sptp/>)
- Speech (SPCH) (<https://catalog.highland.edu/courses/spch/>)

T

- Theatre (THEA) (<https://catalog.highland.edu/courses/thea/>)
- Truck Driving (TRCK) (<https://catalog.highland.edu/courses/trck/>)

W

- Welding (WELD) (<https://catalog.highland.edu/courses/weld/>)

Order of Course Listings

The courses offered by Highland Community College are listed on the following pages. Listings are grouped alphabetically by discipline (e.g., agriculture, mathematics, etc.).

Discipline (Subject) Code

The first line of each course description begins with a three or four letter code that identifies to what discipline the course belongs. Each discipline is identified by a separate code that is listed after the beginning of each discipline's section.

Course Numbers

The first digit of a course number indicates its classification according to the year it should be taken. Courses that begin with a zero (0) are less than freshman-level courses that carry credit but are not intended to transfer to other colleges nor count toward degree requirements. Courses that begin with a one (1) are generally freshman-level courses that should be taken during the first year of college. Courses that begin with a two (2) are usually sophomore-level courses that should be taken during the second year of college.

Types of Credit

At the right of each course number is a credit code that signifies the type of credit that the course carries.

D This is a developmental course and includes basic knowledge necessary for pursuit of other course offerings. It cannot be part of a transfer program, but may be specified as part of other degrees and certificates.

O This type of course is usually in Applied Science or Occupational Certificate programs. Some of these courses may transfer depending upon the major. Students should check with a student advisor.

T These courses are most often articulated with state universities and are usually transferable. Students should check with a student advisor.

V These courses are usually part of specialized certificate programs and are generally not transferable. Students should check with a student advisor.

Course Title

The course title is intended to provide a very brief description of course content. Titles that are followed by a I, II, or III indicate that the course belongs to a sequence of two or three courses that study different aspects, or levels, of the same topic.

Course Data

Each course title is followed by four categories of course data, as described below:

Credits

This number signifies the semester hours of credit the student will earn by successfully completing the course. If the number is followed by a V, Highland may offer the course for a variable amount of credit hours with the number stated being the maximum amount allowed. For example, 3V would indicate that the course could be offered for one credit, two credits or three credits. Each semester's course schedule will list the semester hours available for any variable credit course.

Lecture

This number represents the number of lecture or discussion hours per week in class. Adjustments are made depending on the length of the course and the course delivery method.

Lab

This number represents the number of laboratory or activity hours per week in class.

Repeat

This number represents how many times a class may be repeated for credit. The maximum amount of hours that may be earned for any repeatable course will be listed in the course description. Repeated hours beyond limit in certain courses will result in the student paying the ICCB reimbursement rate to the college. This form is in Admissions and Records.

Prerequisites

Prerequisites, if any, are listed under the course data line of each course description. A prerequisite cite refers to courses that must be satisfactorily completed prior to the beginning of a particular course.

Distance Learning

Highland offers many courses in several modalities to fit the needs of students. Many students take a combination of In-Seat, Online, Online+, Hybrid, Virtual, Virtual Hybrid, and HyFlex courses during their studies at Highland. At Highland, these courses may be determined by their section designations.

- **ABC (In-Seat):** instruction consisting of fully synchronous and fully in-seat teaching and learning
- **Y1 (Online):** instruction consisting of fully asynchronous and fully online teaching and learning
- **Y2 (Online+):** instruction consisting of primarily asynchronous and online teaching and learning, with limited asynchronous campus visits required
- **HB (Hybrid):** instruction consisting of both synchronous in-seat and asynchronous online teaching and learning
- **V (Virtual):** instruction consisting of fully synchronous and fully virtual teaching and learning
- **VH (Virtual Hybrid):** instruction consisting of synchronous in-seat and synchronous virtual teaching and learning, with a single modality offered on different days
- **HF (HyFlex):** instruction consisting of synchronous in-seat and synchronous virtual teaching and learning, with both modalities being offered concurrently

If any of these modality details are a concern, you should contact course instructors or someone in their department before registering.

Success in learning online requires self-motivation and direction that may not be necessary in a face-to-face classroom. To take a course online, you will need a modern Internet-connected computer and some commonly available software. Visit <https://highland.edu/online-student-services/> for more information. The website also includes a questionnaire available in the Moodle course "Orientation for Online/Hybrid Students" to help you determine if you are ready for online learning. While online courses are convenient, many students find they require more time than face-to-face, but the student's learning experience may be more rewarding.

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